



BODY ART NEWS

Kansas Board of Cosmetology Quarterly Newsletter

April 2016

Legislative Update

The regular session of the 2016 Legislature ended on April 1, 2016 and the veto session will begin on April 27, 2016. Senate Bill 344 was introduced to change the name of the Board to the "Kansas Board of Beauty and Body Professions." A hearing on the bill was held on February 11, 2016 in the Senate Public Health and Welfare Committee. The bill has not been referred out of committee. To check the current status of a bill, visit the Kansas Legislature's website at www.kslegislature.org

Licensing Database

The Board will be updating to a newer version of its licensing database this year. The update will allow the Board to offer several conveniences to licensees that were not available with the previous version. One of the benefits of the update for shop owners is that the Board will be able to send mail to an address other than the shop's physical address.

Online License Verification

As part of the updated licensing database, the Board will be able to offer online license verification for practitioners and facilities on the Board's website. Practitioners' home addresses and personally identifiable information will not be made available online.

Online Applications

Currently the only applications that can be filed online are practitioner and facility renewals. With the upgrade to the new licensing database, you will soon be able to file all applications electronically.

Email Addresses

As the Board continues to move to a more electronic environment, it is essential that we have your current email address to keep you updated on issues affecting your professional licensure. Please email us at kboc@ks.gov with your name and license number and preferred email address.

2016 Board Meeting Schedule

May 9 - Board Office

June 13 - Teleconference

July 11 - Board Office

August 8 - Teleconference

September 12 - Board Office

October 10 - Teleconference

November 14 - Board Office

December 12 - Teleconference

Members of the Kansas Board of Cosmetology

David Yocum - Chair
School Representative - Manhattan

Tina Burgardt
Cosmetologist - Garden City

Glenda Chappell
Public Member - Topeka

Kimberley Holm
Public Member - Kansas City

Roger Holmes - Vice Chair
Tanning Representative - Stillwell

Kathryn Skepnek
Cosmetologist - Lawrence

Janey McCarthy
Cosmetologist - Topeka

Matthew Goss
Tattoo Artist - Manhattan

Mission Statement

To protect the health and safety of the consuming public by licensing qualified individuals and enforcing high standards of practice.

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Client Release Form

The Board has amended the "Client Release Form" to change the form to a "Client Record."

Per K.A.R. 69-15-15(a), each licensee is required to keep an individual record of each client for at least 5 years.

Licensees may use their own form or the form provided by the Board, with the exception of apprentices who are documenting procedures for the purpose of licensure.

Changes to the Form

- The word "release" was removed. If you would like your clients to sign a release of liability, you must provide your own form. A liability release form is not required in the Body Art statutes or regulations in order to provide services.
- The recording of health care information on the client record has been removed and replaced with a signature verifying that written preservice information has been provided along with any special instructions pertaining to the clients medical or skin conditions, where applicable.
- "Location" was removed because it is no longer required for the client record.
- The requirement to record a driver's license or identification card number was removed. A copy of the client's driver license or identification card is not required. Practitioners should view their client's identification to verify identity and date of birth. This can be done by referencing the type of identification presented on the Client Record (or other in-house document).
- A parental consent for minors has been added to the form.

If you would like to create your own client record form, it must contain all of the following:

- Name and address of client;
- Date of service;
- Duration of service;
- Type of service;
- Type of identification presented; and
- If the service is a corrective procedure, before and after photographs must be taken and kept with the client record.

Temporary Permits

An apprentice may apply for a temporary permit once they have met the requirements for examination and are scheduled for testing. Once the temporary permit has been issued, an apprentice may work under the supervision of **any** body art practitioner in the facility.

Per K.A.R. 69-15-6 (e), any candidate who meets the requirements of the examination and is scheduled for the next examination may work in a licensed facility under the direct supervision of a licensed permanent cosmetic technician, tattoo artist, or body piercing technician until the candidate successfully passes the examination.

Contact Us

714 S.W. Jackson, Ste 100
Topeka, Kansas 66603

Phone: (785) 296-3155
Fax: (785) 296-3002



Find us on:
facebook®

Email: kboc@ks.gov
Website: www.kansas.gov/kboc

Staff Contacts

Direct Line Telephone Numbers and Email Addresses can be found on our website at www.kansas.gov/kboc

Chiquita C. Coggs

Executive Director

ADMINISTRATION

Ms. Gloeckner
Director of Administration

Personnel Services, Budget,
IT, Website

Mary Ann Robison

Accounts Receivable/
Payable

Mary Lou Cheray

File Management

LICENSING

LeAnna Hickman
Director of Licensing

Initial Practitioner Licensure
Examinations, Temporary
Permits

Michaela Ewing

Body Art Licensure, Facility
Paper Renewals, Continuing
Education, Out-of-State
Licensure, Schools, Open
Records Requests

Vickie Rodriguez

Facility Licensure, All Online
Renewals, Practitioner
Renewals, Duplicate
Licenses

Darla Ray

Name/Address Changes
Facility/Owner Changes
Board Verifications

ENFORCEMENT

Laurel Lowrie
Director of Enforcement

Inspection Program
Disciplinary Actions

Aubrie Pryer

Felonies, Complaints,
Board Meetings

Ava Fiene
Wendy Flowers
Diane Pottberg
Jessica Laughlin
Brian Tice

Inspector - Region 1
Inspector - Region 2
Inspector - Region 3
Inspector - Region 4
Inspector - Region 5